

EXHIBIT A

Billing File for Campos v. Tolteca Enterprises, Inc. et al ()

Task	Staff	Time Expended	Rate	Amount
Process initial intake report/send representation agreement/create file.	Paralegal/Staff	1.25	\$50.00	\$62.50
Communication with client to collect evidence/sort telephone records	Paralegal/Staff	1.20	\$50.00	\$60.00
Review of initial intake report/client communications.	Attorney	0.50	\$300.00	\$150.00
Call to defendant to terminate calls to client/make notations/attpt. obtain debt info	Paralegal/Staff	0.50	\$50.00	\$25.00
Research Defendant/Update file.	Paralegal/Staff	0.50	\$50.00	\$25.00
Review client's telephone records/voicemails.	Attorney	0.50	\$300.00	\$150.00
Transcribe voicemail messages from Defendant.	Paralegal/Staff	0.40	\$50.00	\$20.00
Communication with client (client call).	Attorney	0.25	\$300.00	\$75.00
Draft/mail demand letter.	Attorney	0.75	\$300.00	\$225.00
Comm. with client to discuss litigation/prep./fee waiver inst./enter notations.	Attorney	1.25	\$300.00	\$375.00
Obtain court information/venue/set up litigation file.	Paralegal/Staff	0.60	\$50.00	\$30.00
Obtain registered agent, complete USM-285 forms/follow up with U.S. Marshall	Paralegal/Staff	0.50	\$50.00	\$25.00
Prepare Civil Case Cover Sheet/Summons/Pro Hac Vice documents.	Paralegal/Staff	0.75	\$50.00	\$37.50
Review Civil Case Cover Sheet/Summons/Pro Hac Vice documents.	Attorney	0.40	\$300.00	\$120.00
Check viability of defendants/ID all parties/draft Complaint.	Attorney	1.50	\$300.00	\$450.00
Send case to process server/entered billing/confirmed proof of service.	Paralegal/Staff	0.50	\$50.00	\$25.00
Call to court to correct filing date.	Attorney	0.25	\$300.00	\$75.00
Communications with defendant's counsel.	Attorney	0.40	\$300.00	\$120.00
Make entries/certify billing file/send to defendant's counsel as requested.	Attorney	0.50	\$300.00	\$150.00
Review Defendant's Answer.	Attorney	0.25	\$300.00	\$75.00
Review Order of scheduling, Defendant's proposed sch.order.	Attorney	0.50	\$300.00	\$150.00
Call/email defendant's counsel regarding scheduling order.	Attorney	0.25	\$300.00	\$75.00
Prepare joint proposed scheduling order incorporating some of Def. sch.order.	Attorney	0.50	\$300.00	\$150.00
Discuss joint proposed scheduling order with defendant's counsel.	Attorney	0.25	\$300.00	\$75.00
Review Order/local rules on ADR report/draft/send to opposing counsel/call.	Attorney	0.75	\$300.00	\$225.00
Update litigation file/obtain ECF documents (throughout case).	Paralegal/Staff	1.25	\$50.00	\$62.50

Prepare Rule 26 disclosures.	Attorney	0.25	\$300.00	\$75.00
Assist client with Affidavit in support of summary judgment/discuss w/client.	Attorney	0.75	\$300.00	\$225.00
Legal research/draft motion for summary judgment.	Attorney	5.75	\$300.00	\$1,725.00
Prepare Declaration in support of motion for summary judgment.	Attorney	0.25	\$300.00	\$75.00
Prepare exhibits for motion for summary judgment.	Paralegal/Staff	1.00	\$50.00	\$50.00
Make entries/certify updated billing file.	Attorney	0.50	\$300.00	\$150.00

Total billing time through motion for summary judgment				\$5,312.50
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Review of Def. Response to S.J. motion, including review of each case cited.	Attorney	1.25	\$300.00	\$375.00
Draft Reply in Motion for Summary Judgment.	Attorney	2.00	\$300.00	\$600.00
Memorandum on attorney's fees.	Attorney	1.75	\$300.00	\$525.00
Prepare exhibits for Memorandum on attorney's fees.	Paralegal/Staff	1.25	\$50.00	\$62.50

Total billing time spent on "Campos I" causes of action for which summary judgment applies				\$6,875.00
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Costs			
Certificate of Standing			\$0.00
UPS (Complaint to Court)			\$32.41
Filing fee			\$0.00
Pro Hac Vice fee			\$0.00
Process server			\$0.00
Mailing costs (filing fee to court)			\$0.00

Total costs	\$32.41
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Grand total:	\$6,907.41
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